

A COVIDSafe Plan for Bundoora Presbyterian Church

As we meet at Bundoora Presbyterian Church six COVIDSafe principles apply:

1. Practise physical distancing



- We will observe the maximum number of people permitted for “religious gatherings on church premises” as per current Chief Health Officer directions.
- Where possible we will ensure people attending religious gatherings and activities within our building maintain physical distancing of 1.5 metres.
- We will display Density Quotient signs at the entrance of enclosed areas, that outline the maximum occupancy as per current Chief Health Officer directions.
- We will use ushers and designated registration areas at large gatherings to assist in a smooth flow of people in congested areas (eg. foyer).

2. Carry a face mask



- We require for entry within our building a fitted face mask to be carried.
- Face masks are to be worn by ages 12 and over, in line with regulations.
- We recommend primary school age children wear a face mask when in our building.
- When engaged in activities where clear enunciation or visibility of the mouth is essential, the worship leader or ministry leader will be able to remove their mask at that time.

3. Practise good hygiene



- We encourage regular handwashing and require general hygiene to be practiced.
- We have readily available hand sanitiser.
- We ensure surfaces frequently touched are cleaned after use.
- We ensure shared spaces are cleaned after use.
- When cleaning we use single-use disposable gloves and appropriate disinfectant for COVID safe cleaning.

4. Keep records and act quickly if participants become unwell



- We require all attendees to scan the QR code posters available at our front entrance or manually fill in the contact tracing record available in our foyer.
- We will inform relevant authorities (DHHS and WorkSafe) if a participant tests positive.
- We ask people to agree to our Conditions of Entry when attending a gathering within our building.

5. Avoid interactions in enclosed spaces



- We will reduce the amount of time people spend in enclosed spaces and will consider using outdoor spaces for some activities.
- We will encourage those who attend our services to continue conversations in other locations once the service has finished.
- Where appropriate, we will open doors to enhance airflow and optimise fresh air.

6. Create workforce bubbles



- We will stagger start and finish times of services to minimise use of common areas.
- Allocation of those serving at each service will be via rosters and we will encourage those serving to serve in one main area each service.
- We will maintain a calendar of groups using our building, so overlap of facilities and common spaces used can be minimised.