

A COVIDSafe Plan for Bundoora Presbyterian Church

As we meet at Bundoora Presbyterian Church six COVIDSafe principles apply:



1. Ensure physical distancing

- We will observe the maximum number of people permitted for “Indoor religious gatherings” as per the current Chief Health Office directions.
- Ensure all people attending religious gatherings and activities are at least 1.5 metres apart at all times.
- Display density quotient signs at the entrance of all enclosed areas that outline the maximum occupancy (1 person per 2 square metres, using electronic record-keeping).
- We will use ushers and designated registration areas at large gatherings to assist in a smooth flow of people in congested areas (eg. foyer).



2. Carry a face mask

- We require for entry within our building a fitted face mask to be carried.
- Face masks will be worn where you can't maintain 1.5m or while you sing.
- When engaged in activities where clear enunciation or visibility of the mouth is essential, the worship leader or ministry leader at that time will not be required to wear a face mask.



3. Practise good hygiene

- We encourage regular handwashing and require general hygiene to be practiced.
- We have readily available hand sanitiser.
- We have appropriate ventilation.
- We ensure all surfaces frequently touched are cleaned after use by people using single-use disposable gloves and appropriate disinfectant for Covid safe cleaning.



4. Keep records and act quickly if participants become unwell

- We request the first name and contact phone number for all attendees to our building.
- We will hold these details for 28 days, for the purposes of contact tracing.
- We will inform relevant authorities (DHHS and WorkSafe) if a participant tests positive.
- We ask people to agree to our conditions of entry during registering to attend a gathering within our building.



5. Avoid interactions in enclosed spaces

- We will reduce the amount of time people spend in enclosed spaces and will consider using outdoor spaces for some activities.
- We will encourage those who attend our services to continue conversations in other locations once the service has finished.
- Where appropriate, doors will be open for the duration of the service to enhance airflow and optimise fresh air.



6. Create workforce bubbles

- We will ensure there is no overlap of worshipers entering or exiting the church by staggering start and finish times of services, to reduce the use of common areas.
- Pre-registering to attend a service, and designated check-in tables will allow for a smoother flow of people into the building.
- Allocation of those serving at each service will be via rosters and we will encourage those serving to serve in one main area each service.